

PROJECT MANDATE FOR CAPITAL PROJECTS (UNDER £500K)

All Transport and Infrastructure Officers responsible for capital projects need to complete this Project Mandate for schemes to be approved through the Minor Works Governance Process as part of the Officer Delegated Decisions process through the Council Constitution

Project Title :	Hooper Local Neighbourhood and Road Safety Scheme fund – Round 1
Location of Works :	Hooper Ward
Project Manager/Officer :	Ian Shelton
Contact Details :	ian.shelton@rotherham.gov.uk
Description of the Project	
<p>The proposed works are associated with the Councils Local Neighbourhood and Road Safety Scheme Fund – Round 1.</p> <p>The projects are based on submissions for road safety and traffic management improvements in the ward based on requests from Local Ward Members and residents. The scheme consists of -</p> <ol style="list-style-type: none"> <p>20mph speed limit and traffic calming (road humps) – Melton Green Existing traffic speed data for Melton Green indicates 85th percentile speed in the mid 30's. The exact nature of works will be subject to the outcome of consultations – physical traffic calming will likely be required to accord with the Councils 20mph procedure. (estimated cost £50,000)</p> <p>Area wide 20mph speed limit (signed only) - West Melton The introduction of a 20 zone within West Melton reflects the layout of the road network within the housing estate. The works will contribute to delivery of the Rotherham Cycling Strategy and in so doing to the CRSTS objective of decarbonising transport by mode shift. Existing traffic assessments in the area predict there will be good compliance of a 20mph limit, however, prior to progression of this scheme speed surveys will be undertaken to ensure measures accord with the Councils 20mph procedure. (estimated cost £35,420)</p> <p>Extension to existing waiting restrictions – Clayfield Lane. To prevent overspill parking from Wentworth Woodhouse blocking route to agricultural vehicles accessing field accesses. Parking measures are intended to overcome low-level parking issues associated with events at Wentworth House and those created by visitors to the area. (estimated cost £5,000)</p> <p>20mph speed limit (signed only)– Harley Road This project is intended to be signed only incorporating high quality Gateway features to signify a change in environment to motorists. Existing traffic assessments anticipate that there should be reasonably good compliance of a 20mph limit by introducing measures proposed, although further detailed traffic assessments will be required prior to advancing scheme. (estimated cost £20,000)</p> <p>Moorbridge Crescent – Localised verge hardening and wooden posts / fencing. To prevent parking on the greenspace. The issue of verge parking is prevalent during local football match parking which has been raised as an issue by residents and local ward members. This will protect this green space, supporting the CRSTS objective to level up services to those of the best.</p> 	

(estimated cost £ 10,000)

(Cabinet Report 19/12/2022 item 90 refers)

Benefits & Outcomes:

In respect of RMBC Council Plan

Every neighbourhood thriving

- Proposals have been developed informed by ward members, concerns raised in correspondence on file, and engagement with the local community, and as such can be expected to address local concerns.

People are safe, healthy and live well

- The proposed road humps on Melton Green can be expected to reduce both the likelihood (60-70% reduction per LTN 1/07 para 4.4.25) and severity (LTN 1/07 para 1.3.2) of road traffic collisions, whilst supporting the approach to provisions for non-motorised users set out in the Rotherham Cycling Strategy and national guidance (LTN 1/20). Whilst the signed only limits will likely have a much lesser impact on collisions, they will also support delivery of the Rotherham Cycling Strategy.
- The proposed verge hardening and wooden posts / fencing accord with the CRSTS objective associated with local priorities that positively affect people's lives

In respect of CRSTS objectives

Decarbonising transport

The proposed 20mh speed limits works will contribute to delivery of the Rotherham Cycling Strategy and in so doing to the CRSTS objective of decarbonising transport by mode shift.

Driving growth and productivity

The parking control measures on Harley Lane will support productivity by improving access for agricultural traffic.

Levelling up areas and services

The measures the prevent parking on grass areas will reduce the incidence of damage and improve the local environment, contributing to levelling up local areas.

Funding

Please outline what total funding is available, from what source, over what timescales, from all sources including Capital and Revenue etc.

Source	2022/23	2023/24	2024/25
CRSTS (capital)		£102,000	
RMBC (capital)		£ 18,000 (LNRS-1)	

Delivery Strategy/Procurement

The schemes identified will be delivered through existing staff resources within the Transportation and Highways Design Service within Planning, Regeneration and Transportation. Specialist consultants will be used where required.

The following elements of the scheme will be undertaken in-house by the Transportation Infrastructure Service team:

- Preliminary Design
- Consultation
- Engagement with Members and Statutory Consultees
- Detailed Design
- 20mph speed limit TRO
- Advertisement of Road Hump Notice
- Road Safety Audits

The following elements of the scheme will be undertaken in-house by the Councils Direct Services Organisation:

- Construction of works on site
- Signing

The following elements of the scheme will be undertaken by the Councils contracted lining team:

- Carriageway lining

The following elements of the scheme will be undertaken by external specialist consultants:

- None intended given the relatively small-scale nature of works

Costs (please indicate Capital or Revenue)

	Total Value	22/23	23/24	24/25
Land Acquisition				
Design Costs	11,424.00		11,424.00	
Surveys	816.00	600.00		216.00
Staff Fees				
Management	3,364.00		2,000.00	1,364.00
Supervision				
TRO's				
Consultation/engagement	2,000.00	1,000.00	500.00	500.00
Construction/Delivery (including TROs)	102,000.00		102,000.00	
Stats				
Inflation				
Contingency	816.00		816	
TOTAL COST	120,420.00	1,600.00	116,740.00	2,080.00

Engagement Strategy

Informal consultation, public meetings and drop-ins are to be completed.

Formal consultation will be undertaken with key stakeholders, such as Ward Members and members of the public through the usual Council and statutory consultation processes in relation to the proposed 20mph speed limit and vertical traffic calming features

Working with Stakeholder and Engagement Officer please outline plan for engagement with public/members/resident etc.

Risks

List the likely risks of the scheme and an indication of the probability and impact of each risk.

Risks could include reputational, financial, political, or delivery risks.

Risks	Likelihood (1-5)	Impact (1-5)
Residents may object	3	3
Funding may not cover full costs	3	3
Identified projects may change due to on-going public and councillor engagement	4	3

Financial risks associated with these projects will be managed by a phase-gate process, whereby schemes will only be progressed when there is clear oversight of available funds and anticipated project costs, this will require detailed cost estimates throughout the design process enabling projects to be progressed as expediently as possible. Should projected costs for a scheme that is already in the construction phase indicate a potential overspend a decision on how to mitigate overall costs will be taken with the Project Manager. This may lead to some of the works being reduced in scope or withdrawn. Where there is a requirement to complete works to comply with statutory obligations resulting in costs exceeding available funds, this will be report to the Minor Projects Board at the earliest opportunity to ensure appropriate control measures are put in place for the wider programme.

For schemes identified within this Project Mandate, projects 1 & 2 will initially be progressed, with schemes 3,4, & 5 being advanced via the phase-gate process. (Subject to further discussions with Ward Members)

Key Milestones

Activity	Date
Approval of Scheme through Gateway 1	April 2023
Member Briefings	November 2022
Delegate Programme Report Completed	April 2023
Delegated approval/C2D – Gateway 2	May 2023
Prelim Design - commence	May 2023
Detailed Design - commence	June 2023
Stage 1/2 RSA	July 2023
Consultation (TRO) - start	July 2023
Gateway 4 signoff – A2C	September 2023
Construction/Delivery	October 2023
Completion	December 2023
Stage 3 RSA	December 2023
Monitoring	December 2024
Stage 4 RSA	December 2024

CARBON IMPACT

EQUALITIES IMPACT

Both information required for delegated officer report

